

MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on November 17, 2022, at approximately 6:18 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Celia Rudolph

Marilyn Davis

Sonya Allman

Cory King

Clayton Wood

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Kelli Nichols, Assistant Superintendent. Administrators present included Sheneta Smith, Wes Pounders, Jason Simmons, Britney Schneider, Diana Ritter, and Kevin Davis. Also present were Supervisors Todd Meckes and Richard Templeton. Alabama Education Association representative, Tracy Moore, and Muscle Shoals Education Association President, Chris Porter, were in attendance. Other guests included several students from the Muscle Shoals High School Band, their parents, and band directors.

Board President, Dr. Celia Rudolph, declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the November 17, 2022, agenda was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the motion was subsequently approved with five yes votes.

Dr. Rudolph asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he did not have correspondence to share.

Superintendent Holden stated the next item on the agenda was a video presentation highlighting achievements from Muscle Shoals Middle School.

Muscle Shoals High School Marching Trojan Band members and directors were recognized and presented a resolution in honor of an outstanding 2022-2023 marching season which resulted in the band being named the 2022 Class 6A Alabama State Marching Band Champion. The resolution is shown at the end of these minutes.

Dr. Rudolph proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – October 13, 2022 (Regular Meeting)*
2. *Bills & Accounts for September*
3. *September Financial Report (September bank statements have been reconciled)*
4. *Bills & Accounts for October*
5. *October Financial Report (October bank statements have been reconciled)*
6. *Declaration of Surplus Goods*
7. *Revision to Capital Plan*
8. *Turf Replacement Project Initiation*

A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes.

B. Dr. Holden recommended approval of the Resolution for Warrant Purchase Agreement. A motion to approve the superintendent's recommendation was made by Mr. Wood and seconded by Mr. King. No discussion followed and the superintendent's recommendation was approved by five yes votes.

C. Superintendent Holden recommended the Board approve the agreement to purchase real property (1500 East Avalon Avenue, Muscle Shoals, Alabama). A motion to approve the superintendent's recommendation was made by Mr. King and seconded by Dr. Davis. No discussion followed and the superintendent's recommendation was approved by five yes votes. Dr. Holden stated the property approved for purchase is the Summit Shoals Church/Daycare. The 20,000 square foot building sits next to McBride Elementary/Muscle Shoals Middle School and was previously known at the First United Methodist Church. In 2020, the Board purchased the vacant lot behind the church so with this addition, the Board of Education now owns the property from Avalon to Trojan Drive. It is a good property investment the school system will utilize in the near future.

D. Dr. Holden recommended consideration of an addition to Board Policy 6.1, *Admissions and Attendance*. The new section 6.1.6 is entitled *Students Charged with Serious Crime*. Mr. King asked for a motion to approve the superintendent's recommendation which was seconded by Mr. Wood. In discussion, Dr. Holden explained the policy was drafted by the school board attorney and it was recommended school boards consider the policy. Dr. Davis followed with a motion the policy be tabled until the next regular meeting to allow time for consideration by stakeholder groups. The tabling motion was seconded by Mrs. Allman. The tabling motion was subsequently approved by five yes votes. The policy section is shown at the end of these minutes.

E. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Academic Update/Announcements

- Dr. Holden stated more students than ever participated in the State Trumbauer Festival. He commended Mrs. Bradford and her students for continuing to raise the bar in growing the theatre/music programs in Muscle Shoals City Schools.
- The elementary show choir program had over 150 students audition for approximately 70-80 spots in Lion King, Jr. Mr. Wilder has definitely generated some excitement in this program.
- Muscle Shoals Middle School students, Allie Jennings, Kathryn Geise, Laney Beth Tucker, and Mallie Rae Legg made Alabama All State Chorus.
- The Muscle Shoals Middle School cheerleaders placed second in the AHSAA North Super Regional Cheerleading Competition.
- Congratulations to seniors, Trey Stoddard and Cayla Smith for being named high school Heisman award recipients.
- The Trojan football team continues to battle in the AHSAA playoffs. The team will travel to Gardendale for Round 3 on Friday night.
- Schools will be closed November 21-25 for Thanksgiving break.
- The superintendent expressed condolences to the family of CNP employee, Kelly Uhlman, who passed away suddenly last Friday. Kelly worked in the Child Nutrition Program at McBride/MSMS and most recently served as the cafeteria manager at Howell Graves Preschool. Kelly was a great employee and an even greater person. She will be missed.

Adjournment

Dr. Rudolph asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Dr. Rudolph declared the meeting adjourned at 6:40 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

11/17/22

Personnel Report

I. Resignation/Retirement

1. **Mammie Clark**
Child Nutrition Program Manager at Webster Elementary School, retiring effective January 1, 2023

II. Transfer/Reassignment

1. **Jill Joner**
From System-wide Child Nutrition Program Assistant assigned to Webster Elementary to Child Nutrition Program Manager at Webster Elementary, Effective January 1, 2023
2. **Lori Ann Baggett**
System-wide Child Nutrition Program Assistant assigned to McBride Elementary temporarily reassigned to Howell Graves, effective November 15 to December 16, 2022

III. Employment

1. **Lauren Sartain**
System-wide Child Nutrition Program assistant assigned to Howell Graves Preschool, 184 day assignment), effective November 28, 2022
2. **Elizabeth Pierce**
Teacher (Social Sciences), Muscle Shoals Middle School, Ms. Pierce will complete her Bachelor’s Degree from the University of North Alabama in December 2022. Effective January 3, 2023 (Pending graduation, successful completion of EdTPA, certificate issuance)

IV. Other

1. **“Beyond the Bell” tutoring services during 2022-2023 school year; \$40.00/hourly; to be paid from ARPA State Reserves (3 teachers)**
 - Millie Basden (McBride Elementary)
 - Laiken Mann (McBride Elementary)
 - Allison Roberts (McBride Elementary)
 - Andrew Bishop (Howell Graves Preschool)
 - Stephanie Johnson (Howell Graves Preschool)
 - Teresa Patterson (Howell Graves Preschool)
 - Kendra O’Steen (Howell Graves Preschool)

Personnel Report Continued

2. Supplement (recipient and date) adjustment for freshman girls basketball:

- Catrina Smith resignation effective 10-24-2022
- Emma James to receive balance of supplement effective 10-24-2022
(Ms. James was previously approved, 10-13-2022, for: Supplemental assistant girls basketball coach, placement TBD (MSMS/MSHS), effective 10-17-2022 for the remainder of the 2022-2023 season, to be paid a prorated amount of the established supplement (She is a MSMS PE intern with Paul Ellis))

3. Unpaid time off requests for extraordinary circumstances:

- Haley Green (Illness/death of a family member)

4. Additional Clock keeper for 2022-2023 basketball season/tournaments as needed, \$20.00/game; to be paid from boys/girls basketball accounts

- Jill Green

5. Tim Underwood

Radio station contact, advertising coordinator, and broadcast play-by-play commentator for 2022-2023 varsity basketball season (Boys and Girls). \$100.00 per game, not to exceed \$4,000.00; to be paid from advertising revenue

6. Tony Word

Broadcast stats and color commentary for 2022-2023 basketball season radio broadcasts; \$40.00 per game, not to exceed \$1,200.00; to be paid from advertising revenue

7. Appoint Laura Opsteen Interim Child Nutrition Manager at Howell Graves

Preschool (to include prorated Manager Supplement) Mrs. Opsteen is currently a system-wide CNP assistant assigned to Howell Graves; effective November 14, 2022 through December 16, 2022 or until further action is taken

8. Addition(s) to Nurse Substitute list or Bus Driver List

- NONE

Information Only - Not for board action:

FMLA Request

- **Taylor Darden** – medical leave, approximately 11-08-2022 through 02-10-2023 but flexible with medical needs
- **Renita Abernathy** – medical leave, approximately 11-14-2022 through 01-01-2023 but flexible with medical needs
- **Mallory Willis** – medical leave, (12 weeks) approximately ??? through ??? but flexible with medical needs (Pending submission of all appropriate paperwork)

Kelly Services Staffing Update

- NONE

Revision to Policy 6.1 – Admissions and Attendance

The following sections would be added to the end of Policy 6.1.

Draft Policy:

6.1.6 – Students Charged with Serious Crime

a. Placement – If a student is arrested for non-school-related crimes, he or she may be placed in an alternative setting or on an alternative education plan during the pendency of the criminal process against the student. When the Superintendent or a designee learns of pending non-school-related criminal activity of a student, the Superintendent or designee shall work with the student's school's administration to determine an appropriate school placement. Identified students will not be allowed back on any school property until the appropriate placement is determined.

b. Length of Placement – The student's placement will run concurrently with the pendency of the criminal charges against the student. If the student is placed at an alternative school for a period longer than the end of the current school year, the student's placement at the alternative school will be reevaluated prior to the commencement of the next school year.

c. Notice of Serious Criminal Activity –

1. By Court or Law Enforcement – The court or law enforcement may notify the Superintendent or designee of any student's arrest. The Superintendent or designee will notify the principal of the student's arrest.
2. By Parent – If a student is charged as an adult or is alleged to have committed a serious crime, as identified below, regardless of age, his/or her parent/guardian should contact the School Principal to determine appropriate school placement during this time.

d. Examples of Serious Criminal Activity – For purposes of this policy, a serious crime includes, but is not limited to, any crime for which a student is charged as an adult; any crime committed using Deadly Physical Force or with a Deadly Weapon as those terms are defined in Ala. Code § 13A-1-2; and any crime resulting in Physical Injury or Serious Physical Injury as those terms are defined by Ala. Code § 13A-1-2. The ultimate decision about the seriousness of the crime rests with the Superintendent or designee.

e. Protection of Special Education Students – Any decision to assign a student to an alternative setting shall include a review and consideration of the student's exceptional status and any applicable federal and state law requirements or procedures.

f. Privacy of Student Information –

1. Any information received by a teacher, counselor, administrator, or other Board employee pertaining to a student's pending criminal activity shall be received in confidence for the limited purpose of rehabilitating the student and protecting students and staff at all schools. Such information shall not be further disseminated by the teacher, counselor, or administrator, except insofar as communication with the child, his or her parent, legal guardian, legal custodian, law enforcement personnel, and the juvenile probation officer of the student is necessary to effectuate the rehabilitation of the student or to protect students and staff at all schools.
2. All information received relating to a student's pending criminal activity shall be kept separate and apart from the student's educational record and shall be accessible only by the Superintendent or designee or the student's principal. Such information shall be destroyed when the student is no longer enrolled in the school district.

Code Sections: Ala. Code § 13A-1-2; Ala. Code § 12-15-217

**RESOLUTION
MUSCLE SHOALS HIGH SCHOOL BAND
COMMENDATION**

WHEREAS, the Muscle Shoals City School System diligently strives to uphold the long-standing reputation of being a school system of excellence, and it is acknowledged that discipline, practice, and healthy competition contribute to the pursuit of excellence; and

WHEREAS, the Muscle Shoals City School Board commends exceptional achievement in the school system's fine arts programs, and gives special honor and commendation to those groups who pursue such excellence that they become examples for the youth of this community; and

WHEREAS, the Muscle Shoals High School Band has experienced an exceptional 2022-2023 marching season by receiving superior ratings at the 2022 Northwest Alabama Marching Classic and was awarded the Challenge Cup for the best overall average contest scores. The band also received superior ratings and best in class awards at the 2022 Trussville Marching Invitational; and

WHEREAS, on October 28, 2022, after competing at Spain Park High School in Hoover, Alabama, the Muscle Shoals High School Band was awarded the 6A Outstanding Musical Achievement Award. Upon receiving a first place score of 92.92 in competition, the band was announced as the 2022 Class 6A Alabama State Marching Band Champion. The coveted "Blue Map" trophy was presented at an awards ceremony following the contest. The Muscle Shoals High School Band, under the leadership of Directors Jessica Hood, Daniel Seay, Zack O'Bryant, and David Wiseman, is congratulated for their high level of performance and noted achievements;

NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals Board of Education and Superintendent Dr. Chad Holden, commend the Muscle Shoals High School Band and their directors for the dedication, competence, and countless hours of practice leading to continued outstanding accomplishments resulting in distinct pride for the entire Muscle Shoals community.

Presented this 17th day of November 2022.


Celia Rudolph, Board President


Chad Holden, Superintendent